THE WOODLANDS TOWNSHIP

Board of Directors

SPECIAL BOARD BUDGET WORKSHOP #1

July 24, 2012

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY

The Board of Directors of The Woodlands Township met in special session, open to the public, on July 24, 2012, posted to begin at 8:00 a.m. The meeting was held in a meeting room at the office of The Woodlands Township, Board Chambers, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

Chairman:

Bruce Tough President/General Manager:

Vice Chairman:

Peggy Hausman Staff/Advisors:

Secretary: Alan Benson
Mary Connell
Ed Robb Karen Dempsey
Taunya Jacques

Treasurer:

Gordy Bunch

John Powers

Monique Sharp

Prot Strong

Directors:

Bret Strong

Mike Bass

Nelda Luce Blair

Jeff Long

Nonique Sharp

Bret Strong

Susan Welbes

Renee Williford

1. Pledge of Allegiance:

Chairman Tough led the Pledge of Allegiance to the United States flag and Texas State flag.

2. <u>Call meeting to order;</u>

Board of Directors Special Board Budget Workshop #1 July 24, 2012 Chairman Tough called the meeting to order at 8:02 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouse of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas.

The roll was then called of the duly elected members of the Board with all members present. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

3. Receive, consider and act upon adoption of the meeting agenda;

Motion by: Peggy Hausman moved to adopt the agenda as presented.

Second by: Nelda Luce Blair

Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman	х		
Hausman, Peggy (Vice Chairman)	х		
Robb, Ed (Secretary)	х		
Bunch, Gordy (Treasurer)	x		
Bass, Mike(Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

4. Recognize public officials;

No public officials were recognized.

5. Public Comment;

The following individual provided public comment:

• Steve Leakey-commented on 2013 Woodlands Township budget

6. Receive and consider the 2013 Operating Budget and Five-Year Plan for The Woodlands Township and;

Chairman Tough provided introductory comments and reviewed the process to be followed by the Board during the budget workshops. The Chair also thanked Peggy Hausman for chairing the July 19, 2012 Board Workshop meeting during his absence.

Next, Chairman Tough called on Don Norrell, President/General Manager of The Woodlands Township, to present an overview of the 2013 Budget and Five-Year Plan. Mr. Norrell reported that The Woodlands

Board of Directors Special Board Budget Workshop #1 July 24, 2012 Township is in excellent financial condition. Mr. Norrell commented that the proposed 2012 property tax rate of 31.0 cents per \$100 of taxable value is 4.6 percent lower than the 2011 property tax rate of 32.5 cents per \$100 taxable value. Mr. Norrell remarked that due to the Township's sound fiscal management, the Township is in excellent position to cope with growth even during a time of national economic downturn. Additionally, Mr. Norrell noted that the Township is not burdened with unfunded pension or retiree health insurance costs or large vacation/sick leave balances like many municipalities due to the types of benefit plans the Township has implemented.

Mr. Norrell informed the Board that five half day budget sessions have been planned, but with the flexibility to add more time to review and discuss the budget if needed. During the workshops the Board will receive information on the following: revenue sources, operating costs, five year business plan and assumptions used in the plan, reserves/reserve policies, employee wages/benefits, capital projects, budget proposals requested but not funded and budget initiatives brought forward from the June Budget Planning Session.

Following Mr. Norrell's comments, Monique Sharp, Assistant General Manager of Finance & Administration for The Woodlands Township, was called on to make a presentation. Ms. Sharp used a PowerPoint presentation to give a high level overview of the Proposed 2013 Budget and Five-Year Plan. Areas reviewed by Ms. Sharp included:

- Current Financial Condition
- Budget Process
- Consolidated Budget
- Revenues
- Expenditures
- Debt Service
- Capital Projects
- Five-Year Plan

Board discussion followed the presentation. Additional presentations were then made regarding the following:

- Review/Discuss Revenue Sources-presented by Monique Sharp
 - Financial Reporting (Monique Sharp)
- Review/Discuss Public Safety
 - <u>Law Enforcement/Security Services</u> (Monique Sharp)

Budget Planning Initiatives:

- Accelerate additional staff for Harris County law enforcement (Don Norrell)
- MCSO-traffic enforcement/citations (Don Norrell)
- MCSO-services and ticket revenue (Don Norrell)
- Alpha & Omega (John Powers)
- Private security-ISSC; proposal to replace with TC Rangers (John Powers)
- <u>Neighborhood Services</u>-presented by Monique Sharp

Budget Planning Initiatives:

- Purpose and Effectiveness (John Powers)
- <u>Fire Department</u>-presented by Monique Sharp (Ops) and Fire Chief Alan Benson (Capital) <u>Budget Planning Initiatives:</u>
 - E911 Dispatch Services (Don Norrell and Alan Benson)

Board of Directors Special Board Budget Workshop #1 July 24, 2012 Fire Operations Reorganization Plan (Alan Benson)

Board discussion followed the presentations.

7. Public Comment:

• <u>Claude Hunter-</u>commented that the proposed budget presentation was excellent; concerns regarding Alpha & Omega mounted patrol services

8. Adjourn

Motion by: Jeff Long moved to adjourn the meeting at 11:21 a.m.

Second by: Ed Robb

Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	х		
Hausman, Peggy (Vice Chairman)	х		
Robb, Ed (Secretary)	х		
Bunch, Gordy (Treasurer)	х		
Bass, Mike (Director)	х		
Blair, Nelda Luce (Director)	х		
Long, Jeff (Director)	х		
Long, Jeff (Director)	×		

WOODL TANK

Ed Robb

Secretary, Board of Directors